

**CONTRA COSTA COLLEGE**  
**Classified Senate Council Minutes**

**Date:** Thursday, January 7, 2016

**Time:** 12:30 p.m. – 1:30 p.m.

**Location:** HS-1

<b>Item</b>	<b>Discussion</b>	<b>ACTION ITEMS</b>
<b>1. Call to Order with Introduction of Guests</b>	Meeting called to ordered at 12:39 pm by Jackie Lopez	
<b>2. Action Items</b>	NONE	
<b>3. Agenda Items</b>		
a. <b>CCLC Ventura</b>	The conference is on June 16 to June 18 2016. Early registration fee is \$550. There are six people signed up so far. Flight will be reimbursed, however if you choose to drive and the cost of driving is higher than the cost of flying, you will only be reimbursed for the cost of flight. People are welcome to bring family and the hotel will be free for them, but not the meals and incidentals as well as flight cost if you choose to fly. Early registration is on March 1 <sup>st</sup> . (See attached CCLC Ventura conference documents).	All professional development applications must be submitted by end of February along with request for leaves.  Jackie will send out an email to all classified employee asking them who else would like to attend this conference.
b. <b>Holiday Dinner Review – Jackie Lopez</b>	Diner at La Strada was great. 26 people attended the dinner and we only spent a little over \$100 and we came under budget.	
c. <b>Fundraising Ideas and Procedures</b>	So far we are ok on budget but if we want to do something big the end of the year we should try and think of ways to raise more money. Some ideas are: <ul style="list-style-type: none"> <li>• Penny Drive</li> <li>• Edible Arrangements (For Valentine)</li> <li>• Jamba Juice</li> </ul>	Need to create sub-committee for this.
<b>4. Senate President Reports</b>	NONE	
<b>5. Standing Committee Reports</b>		
a. <b>Classified Budget – Jackie Lopez</b>	See attached yearly budget spreadsheet. We started off with \$10,350. Overall we are doing great and after Jackie deposit the money collected from the dinner we will have about \$6,200 left.	Jackie will be depositing the money collected from dinner this Friday.

<b>6. College Committee Reports</b>		
a. <b>Budget Committee-Jackie Lopez</b>	December Meeting was cancelled so there was nothing to report.	
b. <b>Operations Council-Maritza Guerrero</b>	December Meeting was cancelled so there was nothing to report.	
c. <b>Student Success Committee – Kelly Ramos</b>		Tabled
d. <b>Safety Committee-James Gardner</b>		Tabled
e. <b>Sustainability Committee-James Gardner</b>		Tabled
<b>Open Discussion</b>	<p><b>A. Validation Team Needed for the following:</b></p> <ul style="list-style-type: none"> <li>• CNA</li> <li>• Counseling</li> <li>• Social Science</li> </ul> <p>Erika Green is asking if anyone is interested in joining.</p>	They should contact Erika Green or Michael Peterson if interested.
	<b>B. Next meeting is on February 4<sup>th</sup>. Location TBD.</b>	
<b>7. Adjournment</b>	Meeting adjourn at 1:30pm	